



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
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Ref. No.: SVSU/2020/IQAC/M-26

Dated: 27/02/2020

IQAC MEETING NOTICE

A meeting of "Internal Quality Assurance Cell" is to be held on 03/03/2020 from 1:45 PM onwards in **Amrita Shergil Hall, Faculty of Fine Arts and Fashion Design, SVSU, Meerut** to consider the following agendas hereunder:

- Agenda No. 1:** To confirm the minutes of IQAC meeting held on 17th September 2019.
- Agenda No. 2:** Action taken report on minutes of IQAC meeting held on 17th September 2019.
- Agenda No. 3:** Submission of AQAR, NIRF and AISHE for 2018-19 by IQAC.
- Agenda No. 4:** Details of strategies based Outcomes from the last 6 months by all Hols and HoDs (**5 min. each presentation to be prepared**).
- Agenda No. 5:** Use of ICT tools and e-resources in teaching and learning.
- Agenda No. 6:** Feedback analysis on Curriculum, Course exit survey and Overall Institutional Performance for 2019-20.
- Agenda No. 7:** Accomplishment of Internal Academic Administrative Audit for 2019-20 followed by External Audit.
- Agenda No. 8:** OSCE and OSPE based CO-PO mapping and attainment.
- Agenda No. 9:** Establishment of NEPTEL Centre *by Dr. Manoj Kapil, Principal, SITE.*
- Agenda No. 10:** Briefing on Research Facilitation *by Dr. Mukul, Joint Director Research, CRIC.*
- Agenda No. 11:** Status of seed money projects *by Dr. D.C. Saxena, Pro-Vice Chancellor, SVSU.*
- Agenda No. 12:** Review the functioning of Central Entrepreneurship Cell.
- Agenda No. 13:** Strategies of Placement Cell *by Mr. Jagdeep Singh, Placement Officer*
- Agenda No. 14:** Consultancy advisory
- Agenda No. 15:** Any other point of discussion with the permission of Chair.

All IQAC members and NAAC Coordinators are requested to be seated by 1:40 PM on 03/03/2020 at the meeting venue.

Copy to:

- P.S. to Hon'ble Chancellor – for kind information
- Hon'ble Vice Chancellor
- Registrar
- All Members of IQAC
- All Head of Institutions to attend the meeting as special invitee

Neetu Panwar
Dr. Neetu Panwar
IQAC Coordinator
27/02/20



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Ref. No.: SVSU/2020/IQAC/M-28

Dated: 09/03/2020

Minutes of Meeting

Meeting of "Internal Quality Assurance Cell- IQAC" was held on 03/03/2020 from 1:45 PM onwards in **Amrita Shergil Hall, Faculty of Fine Arts and Fashion Design, SVSU, Meerut.**

The list of present and absent members attached as an annexure (*Annexure 1*)

Dr. N.K. Ahuja, Hon'ble Vice-Chancellor & Chairman, IQAC welcomed all members and the following agenda points were discussed:

Agenda No. 1: To confirm the minutes of IQAC meeting held on 17/9/2019.

Resolution: Received no observations and minutes of minutes were passed. (*Annexure 2*)

Agenda No. 2: Action taken report on minutes of IQAC meeting held on 17/09/2019.

Resolution: Received no observations and action taken report were passed. (*Annexure 3*)

Agenda No. 3: Submission of AQAR, NIRF and AISHE for 2018-19 by IQAC.

Resolution: IQAC thanked all the HOIs/HODs for providing their data in time hence AQAR, NIRF and AISHE for 2018-19 was timely submitted. (*Annexure 4*)

Agenda No. 4: Details of Strategies based Outcomes from the last 6 months by all HOIs and HODs (**5 min. each presentation to be prepared**).

Resolution: All the respected HOIs and HODs presented progress work from the last 6 months based on the Strategic Plan for Academic Year 2019-2020. IQAC coordinator asked for the submission of Strategic Plan based Action Taken Report at the end of Academic Year 2019-2020. (**Action to be taken by all HOIs/HODs**). (*Annexure 5*)

Agenda No. 5: Use of ICT tools and e-resources in teaching and learning.

Resolution: The Chairperson emphasized on the importance of digitalization in Teaching and Learning and suggested to all principals and HODs to encourage all the faculty members to use ICT tools in their teaching technique for effective output. Detailed presentations were given by Dr. Sharvan Kumar Garg, HOD & Professor, CSE on use of Google Classroom in Teaching and Learning, Er. Supratim Saha, Assistant Professor, EC and Mr. Amit Kumar, Distance Education on MOOC and Moodle: a Learning Platform (*Annexure 6*). (**Action to be taken by all HOIs/HODs**).

Agenda No. 6: Feedback analysis on Curriculum, Course exit survey and Overall Institutional Performance for 2019-20.

- Resolution:** IQAC informed all the members that feedback forms are available online on university website and final report has to be submitted to IQAC thus the action could be taken by the respective body based on the suggestions of stakeholders the Annual Feedback Report of the University would be prepared. All HOIs and HODs were advised to complete Feedback analysis on Curriculum, Course exit survey and Overall Institutional Performance for 2019-20 by assigning responsibilities to the DQAC at the end of at the end of Academic Year 2019-2020. *(Annexure 7) (Action to be taken by all HOIs/HODs)*
- Agenda No. 7:** Accomplishment of Internal Academic Administrative Audit for 2019-20 followed by External Audit.
- Resolution:** Pro-VC Dr. D.C. Saxena has developed the new format of Academic and Administrative Audit and circulated to all HOIs and HODs on 16th November, 2019 for the accomplishment of Audit Process. *(Annexure 8) (Action to be taken by all HOIs/HODs)*
- Agenda No. 8:** OSCE and OSPE based CO-PO mapping and attainment.
- Resolution:** External Expert also described the importance of OSCE and OSPE based CO-PO mapping and attainment and adoption of this process in MBBS Programme from 2020-2021 by MCI to all the present members and invitees. Chairperson of IQAC suggested to all HOIs and HODs follow the method of CO-PO mapping to attain graduate attributes. *(Annexure 9) (Action to be taken by all HOIs/HODs)*
- Agenda No. 9:** Status of seed money projects *by Dr. D.C. Saxena, Pro-Vice Chancellor, SVSU.*
- Resolution:** Dr. D.C. Saxena, Pro-Vice Chancellor shared the seed money projects status with all the members and suggested to all HOIs and HODs to inform all their faculty members and students who has been sanctioned seed money for their projects to submit the required details to registrar office. He also added to encourage faculty members and students to submit new projects for seed money. *(Action to be taken by all HOIs/HODs)*
- Agenda No. 10:** Review the functioning of Central Entrepreneurship Cell.
- Resolution:** The Chairman of the IQAC discussed about newly composed committee for Entrepreneurship Development Cell and suggested that the activities need to be done under this cell throughout the year involving students, faculties and external experts to achieve the objectives. *(Action to be taken by In-charge Entrepreneurship Development Cell).*
- Agenda No. 11:** Consultancy Advisory
- Resolution:** The Chairman of IQAC recommended to all HOIs and HODs to take up more consultancy projects involving their faculty members as per their specialization. *(Action to be taken by all HOIs/HODs)*

- Agenda No. 12:** Establishment of NEPTEL Centre *by Dr. Manoj Kapil, Principal, SITE.*
- Agenda No. 13:** Briefing on Research Facilitation *by Dr. Mukul, Joint Director Research, CRIC.*
- Agenda No. 14:** Strategies of Placement Cell *by Mr. Jagdeep Singh, Placement Officer*
- Resolution:** **Agenda Points 9, 10, 13 were not** discussed due to unavailability of time. These agendas would be discussed in the next meeting of IQAC.
- Agenda No. 15:** Any other point of discussion with the permission of Chair.
- Resolution:** No other point was taken into consideration.


Dr. Neetu Panwar
IQAC Coordinator


Dr. N. K. Ahuja
Chairman, IQAC



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Ref. No.: SVSU/2019/IQAC/M-29

Dated: 03/07/2020

Action Taken Report of IQAC Meeting

Action taken report on the IQAC meeting which was held on 03/03/2020 from 1:45 PM onwards in *Amrita Shergil Hall, Faculty of Fine Arts and Fashion Design, SVSU, Meerut.* under the guidance of Dr. N. K. Ahuja, Vice Chancellor, SVSU, Meerut are as follows:

Agenda Point No.	Discussion and Resolution	Action Taken
4. Details of Strategies based Outcomes from the last 6 months by all HOIs and HODs (5 min. each presentation to be prepared).	All the respected HOIs and HODs presented progress work from the last 6 months based on the Strategic Plan for Academic Year 2019-2020. IQAC coordinator asked for the submission of Strategic Plan based Action Taken Report at the end of Academic Year 2019-2020. (Action to be taken by all HOIs/HODs).	Action Taken Report on the basis of Strategic Plan for Academic Year 2019-2020 has been submitted from all the respective colleges.
5. Use of ICT tools and e-resources in teaching and learning.	The Chairperson emphasized on the importance of digitalization in Teaching and Learning and suggested to all HOIs and HODs to encourage all the faculty members to use ICT tools in their teaching technique for effective output. Detailed presentations were given by Dr. Sharvan Kumar Garg, HOD & Professor, CSE on use of Google Classroom in Teaching and Learning, Er. Supratim Saha, Assistant Professor, EC and Mr. Amit Kumar, Distance Education on MOOC and Moodle: a Learning Platform. (Action to be taken by all HOIs/HODs).	All the faculty members are using Google Classroom in Teaching and Learning.
6. Feedback analysis on Curriculum, Course exit survey and Overall Institutional Performance for 2019-20.	IQAC informed all the members that feedback forms are available online on university website and final report has to be submitted to IQAC thus the action could be taken by the respective body based on the suggestions of stakeholders the Annual Feedback Report of the University would be prepared. All HOIs and HODs were advised to complete Feedback analysis on Curriculum, Course exit survey and	Forms are available for online Feedback analysis on Curriculum, Course exit survey and Overall Institutional Performance for 2019-20. Reminder has been sent to all colleges via mail dated 05/06/2020 from IQAC.



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	Overall Institutional Performance for 2019-20 by assigning responsibilities to the DQAC at the end of at the end of Academic Year 2019-2020. (Action to be taken by all HOIs/HODs)	
7. Accomplishment of Internal and External Academic Administrative Audit for 2019-20 followed by External Audit.	Pro-VC Dr. D.C. Saxena has developed the new format of Academic and Administrative Audit and circulated to all HOIs and HODs on 16 th November, 2019 for the accomplishment of Audit Process. (Action to be taken by all HOIs/HODs)	IQAC has sent reminder to all HOIs and HODs for Internal And External Academic Administrative Audit for 2019-20 via mail on 05/06/2020.
8. OSCE and OSPE based CO-PO mapping and attainment.	External Expert also described the importance of OSCE and OSPE based CO-PO mapping and attainment and adoption of this process in MBBS Programme from 2020-2021 by MCI to all the present members and invitees. Chairperson of IQAC suggested to all HOIs and HODs follow the method of CO-PO mapping to attain graduate attributes. (Action to be taken by all HOIs/HODs)	On the basis of follow up taken by IQAC, CO-PO mapping and attainment of programmes for 2019-2020 is in the process and would be complete after the final result of the students.
11. Status of seed money projects by Dr. D.C. Saxena, Pro-Vice Chancellor, SVSU.	Dr. D.C. Saxena, Pro-Vice Chancellor shared the seed money projects status with all the members and suggested to all HOIs and HODs to inform all their faculty members and students who has been sanctioned seed money for their projects to submit the required details to registrar office. He also added to encourage faculty members and students to submit new projects for seed money. (Action to be taken by all HOIs/HODs)	In Process
12. Review the functioning of Central Entrepreneurship Cell.	The Chairman of the IQAC suggested that the activities under EDC cell should be endure throughout the year by involving students, faculties and external experts to achieve the objectives. (Action to be taken by Overall Incharge, Entrepreneurship Development Cell)	Revised composition of Entrepreneurship Development Cell had been circulated with reference no. U-751/SVSU/2020/2987 dated 25/06/2020 to all colleges. Policy on Entrepreneurship has been prepared by Dr. Manoj



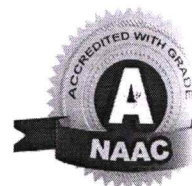
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		Manoj Kapil and Dr. A. K. Tyagi, Members, EDC.
9: Establishment of NEPTEL Centre by Dr. Manoj Kapil, Principal, SITE. 10: Briefing on Research Facilitation by Dr. Mukul, Joint Director Research, CRIC. 13: Strategies of Placement Cell by Mr. Jagdeep Singh, Placement Officer	These agenda points were not discussed due to unavailability of time. These agendas would be discussed in the next meeting of IQAC.	
15. Any other point of discussion with the permission of Chair.	No other point was taken into consideration.	

Dr. Neetu Panwar
Coordinator, IQAC

Dr. N. K. Ahuja
Chairman, IQAC